

# Peer feedback guide

## Some guidelines for peer review (general)

Your job as the reviewer is to raise questions. Let the writer respond to those questions and ultimately make the choices.

- Try to read the document all the way through before making your first comment.
- Try to enter with an open mindset and give yourself enough time to thoughtfully respond to what you are reading
- Offer suggestions or questions, not commands.
  - e.g. Instead of saying “get rid of this sentence”, maybe write “what is the purpose of this sentence?” or “consider removing”
- Your comments should be appropriate, constructive, and actionable. There is no need to be rude!
- Make sure your comments are clear and specific so the peer will know what you are referring to.
  - e.g. “this is vague” is a bit unclear. Briefly describe what exactly is vague and why.
- Note some strengths in the document.

## Peer review for final project draft

You will be randomly assigned someone else’s rough draft of Introduction and Data Collection sections . It will be emailed to you on the afternoon of Wednesday 12/03 after you submit your rough draft. Plan to spend a 10-15 minutes on this assignment.

### Instructions:

1. Print out a physical copy of the draft.
2. Read through the entire draft once without making any comments.
3. Read the draft again, and now either on the draft or on a separate sheet of paper:
  - i. Try to identify what the research question(s) is/are and why the group chose to explore those questions.
  - ii. Try to identify how random sampling or experimentation was implemented in data collection.
  - iii. Try to identify the desired and ultimate sample sizes.

- iv. Identify any areas (particularly in Data Collection section) that require clarity, more detail, or seem a bit out of place. Offer some suggestions, if possible and appropriate. *It is extremely helpful for the writer to know what's confusing or doesn't come across clearly!*
  - v. Write down at least one thing that the writer did well.
  - vi. Offer one “main” suggestion that you think could strengthen the two sections and is feasible for the writer to implement before the final draft.
  - vii. Write down any questions you still have about the two sections.
4. Bring the completed feedback to class on Thursday for discussion!